



KAIROS OUTSIDE OF EASTERN WISCONSIN
 410 W. Franklin Street; P. O. Box 23
 Appleton, WI 54912

GUEST RESERVATION - KAIROS OUTSIDE WEEKEND

A Kairos Outside Weekend is a no-cost retreat, hosted by a Christian community, for women who now have (or have had) relatives and/or friends in State and Federal prisons, jails, youth facilities, or who have been incarcerated themselves. These women are shown Christ's love and treated as Guests of Kairos Outside. To attend, Guests do not need to be Christian. Weekends are usually held twice per year and last from Friday evening until Sunday afternoon.

Please fill in the information below, the information on back (if it applies to you), sign and date the form, and mail it to us at the address listed above. We will then contact you about an upcoming Weekend.

YOUR INFORMATION (Must be at least 20 years old to be a Guest)

Phone numbers are very important.

Name _____ Your Relationship to Inmate _____

Address _____ City _____ State _____ Zip _____

Email: _____

Phone: Home (____) _____ Work (____) _____ Cell (____) _____

Email address _____ DOB _____

Communication Preference : Email _____ Phone _____ Mail _____

Transportation to the Weekend is needed (check one) _____ Yes _____ No

Your Signature _____ Today's Date _____

INMATE INFORMATION

Name _____ If incarcerated, please fill in:

Name of Institution _____

DOC Identification No. _____ Housing _____

Address _____ City _____ State _____ Zip _____

If not incarcerated, please fill in: Phone Number (____) _____

Address _____ City _____ State _____ Zip _____

- OVER -

If you are a potential Guest for the upcoming Kairos Outside Weekend and are on parole or probation, **written permission** from your supervising parole or probation officer is required a minimum of 30 days in advance of the Friday Weekend start date.

If you are a prior inmate, to be a Guest, 12 months must have passed since your release.

Please complete Section A, have your supervising officer complete Section B, and then mail this form to us.

Kairos Outside may contact your Parole / Probation Officer.

Section A – Guest Information:

Planning to attend Kairos Outside Weekend # _____ on _____, 200__

Name of Retreat Center: _____

Address _____

City _____ State _____ Zip _____

Are you on probation or parole? (**circle one**)

Your Signature _____ Today's Date _____

By my signature, I certify my Parole/Probation Officer, if required, has been notified of this Retreat, and it has been 12 months since my release from prison.

Section B – Parole / Probation Officer:

Name: _____ Title _____
(please print)

Address _____

City _____ State _____ Zip _____

Phone (work) _____ (cell) _____

E-mail address _____

_____ *Approved* _____ *Denied*

Signature _____ Date _____